

LinkedIn



056-123-7806

shamimahmad1818@gmail.com

Sharjah (UAE)

SHAMIM AHMAD



SOCIAL WORKER

PROFILE INFO

A highly skilled and adaptable professional with over 9 years of multifaceted experience in teaching, social work, and health and safety. I excel in creating meaningful change through compassionate support, strategic program development, and stakeholder collaboration. With 9+ years of dedicated experience as a Social Worker, I am passionate about advocating for individuals and communities, ensuring their well-being, and aligning solutions with organizational objectives. My approach is grounded in empathy, professionalism, and a commitment to achieving sustainable, positive outcomes.

SKILLS

★ PROFESSIONAL

- Passionate Teacher
- Social Worker
- Counselor

★ PERSONAL

- Leadership
- Team Work
- Integrity
- Loyalty

★ LANGUAGES

- English
- Hindi
- Urdu
- Arabic

WORK EXPERIENCE

SCHOOL SOCIAL WORKER

NOV 2023 - PRESENT

GEMS EDUCATION (OUR OWN BOYS')- SHARJAH

- Provided counseling and emotional support to students, addressing academic, behavioral, and social challenges.
- Implemented school-wide well-being initiatives and mental health awareness campaigns.
- Conducted workshops on stress management, personal growth, and conflict resolution.
- Collaborated with teachers and administrators to develop inclusive support strategies for students.

ADMINISTRATOR CUM HR ASSISTANT

DEC 2021 - FEB 2022

INTEGRATED PLASTICS PACKAGING LLC, DUBAI

- Assist with day to day operations of the HR functions and duties
- Provide clerical and administrative support to Human Resources executives
- Compile and update employee records (hard and soft copies)
- Process documentation and prepare reports relating to personnel activities (staffing, recruitment, grievances, performance evaluations etc)
- Coordinate HR projects (meetings, training, surveys etc) and take minutes
- Deal with employee requests regarding human resources issues, rules, and regulations
- Assist in payroll preparation by providing relevant data (absences, bonus, leaves, etc)
- Properly handle complaints and grievance procedures
- Coordinate communication with candidates and schedule interviews
- Assist our recruiters to source candidates and update our database

COUNSELOR

2019 - 2020

VIRTUS CONTRACTING LLC, KUWAIT

- Duties:
- Manages the organizational aspects of the Department Patients
- Counseling & focused all age group (Behavior Problems in Children, Stress management, Addiction, Mania,OCD,Psychosis,Anxiety,Depression
- Personality Disorders, Attention Problems in Children, Sexual Problems,
- Symptoms Related Body, Sleep Problems, Epilepsy, Hysteria, Obesity
- Eating Disorder, Adjustment Disorders, Movement Disorders, Deaddiction
- etc.) including human resource management; quality control compliance.

PERSONAL DETAILS

 Shamim Ahmad
Abu Shagarah
Al Istiqlal Steet, Sharjah UAE

 +971-56 123 7806 (UAE)
 +91-7860 950 950 (IND)
 +917860950950

 shamimahmad1818@gmail.com

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 DOB: 15/12/1988

 Driving license: Yes (Sharjah, UAE)

 Visa: Sharjah (Family Sponsored)

 Blood Group: "O" Positive

Language known: English, Urdu, Hindi

 Nationality: Indian

Father's Name : Mr. Shahzad Ahmad

 Marital Status : Married

SKILLS

★ PROFESSIONAL

- Teacher
- Social Worker

★ PERSONAL

- Leadership
- Team Work
- Integrity
- Loyalty

ACTIVE VOLUNTEER

- > EMIRATES RED CRESENT
- > SHARJAH CHARITY INTERNATIONAL
- > EMIRATES FOUNDATION

COORDINATOR

2018 - 2019

CHILD RIGHT & YOU (CRY), INDIA

Duties:

Working as a part of the team "Mahfooz- Surakshit Bachpan" an initiative of Child Rights and You (CRY). Monitoring project progress and handling any issues that arise. Coordinating project management activities, resources, equipment and information. Assigning tasks to internal teams and assisting with schedule management,

SOCIAL WORKER

2014 - 2017

INTEGRAL INSTITUTE OF MEDICAL SCIENCES, INDIA

- Facilitated youth counseling programs focusing on emotional and academic well-being.
- Supported students through career guidance, personal mentoring, and family outreach.
- Promoted a nurturing and safe educational environment aligned with child safeguarding policies.

CORE QUALIFICATION

MASTER OF SOCIAL WORK (MSW)

DR. RML UNIVERSITY 2012-2014

MASTER OF ARTS (MA)

VBSP UNIVERSITY 2010-2012

NEBOSH-INTERNATIONAL GENERAL CERTIFICATE

NEBOSH- UNITED KINGDOM 2022 - NO EXPIRY

IOSH-MANAGING SAFETY

IOSH- UNITED KINGDOM 2022 - NO EXPIRY

ADDITIONAL HEALTH & SAFETY COURSES

IOSH- UNITED KINGDOM 2022- NO EXPIRY

- Basic First Aid
- Basic Fire Fighting
- Risk Assessment
- accident – Incident Investigation

UPSKILL CERTIFICATES

C-LINE TO SAVE LIVES: COMMUNICATING YOUR EMERGENCY

MOHAMMAD BIN RASHID UNIVERSITY ISSUED ON 29-06-2021
& DUBAI COOPERATION FOR AMBULANCE SERVICES

- Gained extensive knowledge on emergency responses .

COVID-19 MANAGEMENT FOR EDUCATIONAL INSTITUTIONS

MOHAMMAD BIN RASHID UNIVERSITY ISSUED ON 04-07-2021
& DUABI HEALTH ATHORITY

- Gained extensive knowledge on emergency responses .

LET'S BREAK THE CHAIN OF COVID-19 INFECTION

MOHAMMAD BIN RASHID UNIVERSITY ISSUED ON 14-04-2020
& UAE AID

- Community Immunity Ambassador Program.



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MASTER OF SOCIAL WORK (MSW)

RECIPIENT

DATE: 20.06.2025

COVER LETTER

Dear Hiring Principal,

I am writing to express my sincere interest in the School Social Worker position at your institution. With over 10 years of experience in counseling, student advocacy, and well-being initiatives, I have dedicated my career to supporting young learners' emotional, academic, and social development.

In my most recent role at GEMS Education, I worked closely with students, parents, and educators to create a supportive environment that fostered resilience, positive behavior, and mental wellness. I conducted school-wide well-being sessions, individual counseling, and early intervention programs that helped students overcome personal and academic challenges.

My background in Social Work (MSW), combined with certifications in mental health and safety, has equipped me with the tools to engage with diverse student populations, implement safeguarding measures, and promote emotional intelligence in the classroom setting.

I am passionate about empowering students and collaborating with educational teams to build a nurturing school culture. I welcome the opportunity to contribute to your institution's mission of holistic student development.

Best regards,
Shamim Ahmad
20.06.2025