AMAL ASHFAQ

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EDUCATION

BSc Medical Sciences   **September 2021 - July 2025**
University of Leeds - UK
Modules: Immunology, Chemotherapy, Nutrition, Pharmacology, Endocrinology, Microbiology, Reproductive Medical Science, Neurophysiology, Genomics, Regenerative Medicine

International Foundation Biomedicine, Biology, and Pharmacy   **January 2020 - August 2020**
INTO Newcastle University - UK
- Final Grade - 85% (First)
- Course Student Representative

A Levels | IGCSEs   **September 2020 - July 2019**
The Sheffield Private School - UAE
- A Levels: Biology, Chemistry, Business Studies
- IGCSE: 9 A*-B: Sciences, Maths, English Literature, Media Studies, IT, Business Studies

WORK EXPERIENCE

Online Administrator - London Herts Cardiology - UK   **October 2024 - February 2025**
- Scheduled and managed 50+ patient appointments weekly
- Streamlined digital communication between medical staff and patients, boosting response time by 30%
- Provided technical support for administrative software

Real Estate Assistant - True Home Real Estate - UAE   **June 2023 - August 2024**
- Coordinated 50+ property listings and managed over 100 active clients
- Increased client engagement by contacting new clients, managing follow-ups, and organising viewings
- Assisted with preparing documentation for 30+ property transactions, ensuring legal and procedural compliance

Day Trader - Fashira International- UAE   **April 2020 - September 2021**
- Utilised technical indicators and economic trend analysis to minimise risk, guide short-term trades, and maintain profits during volatile market periods
- Executed high-frequency trades with an average daily volume of $8,000–$15,000

Sales Associate / Shift Manager - Baby Bear Retail - Sri Lanka   **June 2019 - August 2019**
- Led a team of 5-7 staff and supervised daily operations while ensuring consistent achievement of sales targets
- Boosted sales by 18% through personalised customer service and promotional strategies

ADDITIONAL INFORMATION

- **Technical Skills:** Python Coding, Data and Statistical Analysis (Fiji, OriginPro, SPSS), PCR, Gel Electrophoresis, Scientific Writing, Laboratory and Research Techniques
- **Languages:** Fluent in English, Hindi, Urdu. Intermediate in Arabic, Sinhala Tamil