

# NUSAIBA M. K.

Professional Social Worker | Child Protection & Rehabilitation Expert | Student Counselor

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## PROFESSIONAL SUMMARY

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Social Work Professional with 10+ years' experience in child protection, disability empowerment, student counseling, and medical social work across government and non-profit sectors. Successfully managed vocational rehabilitation programs for 250+ individuals with disabilities and supervised 42+ Child Care Institutions under the Government of Kerala. Facilitated 100+ child repatriations and promoted family-based care models. Experienced in case management, student counseling with a focus on guidance and emotional support, social investigations, trauma counseling, rehabilitation planning, stakeholder coordination, and compliance with the Juvenile Justice Act and disability policies. Recognized for empathetic communication, a collaborative approach, and community-focused interventions that create sustainable impact.

## PROFESSIONAL EXPERIENCE

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**Function Head – Vocational Rehabilitation** | Daya Rehabilitation Trust, Kozhikode, Kerala, India | Dec 2023 – Sep 2024

Department: Vocational Rehabilitation | Focus: Disability Empowerment

- Achieved 70% rehabilitation success rate, as demonstrated by clients' transition to employment or self-sustaining livelihoods, through personalized vocational training and life skills programs for individuals with physical and intellectual disabilities.
- Increased program enrollment by 40%, as demonstrated by monthly participation records, through targeted outreach campaigns and partnerships with local community organizations.
- Enhanced operational efficiency by 30%, as demonstrated by improved reporting and service delivery timelines, through streamlining workflows, supervision, and data-driven case management systems.
- Achieved 100% compliance with disability empowerment policies and rehabilitation protocols, as demonstrated by internal audits and external evaluation reports, through consistent staff training and documentation.
- Secured 50+ employer partnerships, as demonstrated by job placements and internship tie-ups, through proactive advocacy and stakeholder engagement for inclusive hiring.

**Protection Officer – Institutional Care** | District Child Protection Unit, Government of Kerala, Kozhikode, Kerala

Nov 2014 – Apr 2022 | Department: Women & Child Development

- Resolved over 200 child protection cases, as demonstrated by restoration and rehabilitation outcomes, through social investigation, case conferencing, and legal coordination under the JJ Act.
- Reduced institutional care dependency by 35%, as demonstrated by district-level placement data, through promotion and facilitation of family-based non-institutional care like foster care and sponsorships.
- Improved monitoring compliance to 100%, as demonstrated by quarterly inspection reports, through regular supervision of 25+ Child Care Institutions (CCIs) and staff capacity building.
- Facilitated the safe repatriation of 180+ children, as demonstrated by documented reunification reports, through child tracking, counseling, and coordination with child welfare committees and law enforcement.
- Improved stakeholder engagement scores by 25%, as demonstrated by survey feedback from CCIs and NGOs, through organizing district-level training workshops on child rights and trauma-informed care.

**Medical Social Worker & Counselor** | Iqraa Hospital, Kozhikode, Kerala | Apr 2014 – Oct 2014

- Delivered psychosocial support to 150+ patients, as demonstrated by case follow-up and discharge summaries, through ward-based assessments and therapeutic counseling.
- Increased emotional resilience among pediatric patients by 60%, as demonstrated by clinical observations and caregiver feedback, through targeted counseling and play therapy.
- Organized 10+ health awareness programs, as demonstrated by community participation logs, through collaboration with medical and outreach teams on preventive healthcare topics.

**Child Welfare Officer** | Wayanad Muslim Orphanage (WMO), Muttill, Wayanad | Jan 2014 – Mar 2014

- Improved academic performance of 40+ children, as demonstrated by term-end assessments, through one-on-one mentoring and remedial education initiatives.
- Enhanced emotional well-being in foster children, as demonstrated by psychological evaluation results, through personalized counseling sessions and development plans.

- Conducted health education for 200+ outpatients, as demonstrated by follow-up interviews, through lifestyle counseling for diabetes, pain management, and chronic illness.
- Reduced patient stress levels by 50%, as demonstrated by pre- and post-intervention assessments, through motivational workshops and emotional support programs.
- Promoted preventive care awareness to 500+ community members, as demonstrated by outreach logs and event reports, through hospital-led health drives and seminars.
- Built strong customer ties through prompt support and follow-ups. Resolved issues quickly, boosting satisfaction and loyalty.

## SKILLS

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- **Child Protection Case Management:** Applied to manage over 200 child welfare cases in compliance with the Juvenile Justice Act, through detailed social investigations, home studies, and coordinated interventions at the District Child Protection Unit.
- **Family-Based Non-Institutional Care:** Applied to reduce institutional dependency by designing and promoting foster care and sponsorship programs in Kozhikode district, in collaboration with child welfare committees and NGOs.
- **Vocational Training Program Design:** Applied to structure and implement skill development modules at the Department of Vocational Rehabilitation, enabling participants to transition into employment and self-reliance.
- **Psychosocial Counseling:** Applied to deliver emotional support to children and patients across hospitals and child care institutions, addressing trauma, neglect, and chronic illness through regular counseling sessions.
- **Disability Empowerment:** Applied to advocate for equal access, inclusive workplaces, and skill-building opportunities for individuals with physical and intellectual disabilities through awareness and training programs.
- **Community Outreach & Awareness:** Applied to design and execute health and child rights awareness programs across districts and hospitals, improving participation and engagement through structured campaigns.
- **Documentation & Case Reporting:** Applied to maintain case files, monitoring sheets, and monthly reports for district and institutional audits, ensuring compliance with statutory reporting norms.
- **Empathy & Compassion:** Applied when counseling vulnerable children, patients, and families across healthcare and institutional settings, ensuring trust-building and emotionally sensitive communication.
- **Problem-Solving:** Applied to develop practical solutions during crisis interventions, repatriation challenges, and rehabilitation planning for children and differently-abled individuals.
- **Team Collaboration:** Applied while leading multidisciplinary teams at Daya Rehabilitation Trust and coordinating with government and non-government stakeholders in the District Child Protection Unit.
- **Communication and Interpersonal Skills** Strong communication and presentation skills with the ability to engage diverse audiences, convey complex information clearly, and foster collaborative dialogue.
- **Victim Support & Counseling:** Provided empathetic counseling and dedicated victim support to foster a safe and healing environment.

## EDUCATION

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**Master of Social Work (MSW) – Medical & Psychiatry**

University of Calicut, AWH Special College, Kallai | 2009 – 2011

**Bachelor of Arts (B.A.) – English Language & Literature**

University of Calicut, K.M.O. Arts & Science College, Kodusally | 2006 – 2009

## CERTIFICATION

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- Academic backwardness trainer's training ugc approved certificate course

## REFERENCE

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Sheeba Mumthaz.

CK Additional Director Social Justice Department Kerala. Former District Child Protection Officer Ph: +91 94964 38920

## PERSONAL DETAILS

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**Languages:** English, Malayalam, Hindi, Tamil, Arabic  
**Passport Number:** V2230807  
**Visa Status:** Family Visa