

ELLEN TOUZARD

In-House Lawyer

SUMMARY

English and U.S. educated lawyer, previously a Legal Counsel at a high growth multinational technology company. I began my legal career as a Corporate Associate at the international law firm Latham & Watkins. There, I advised European, Asian and American investment banks and corporations across industries on a broad range of debt and equity cross-border capital markets transactions.

I bring an ambitious can-do-attitude, a strong business acumen with a pragmatic and creative approach, previous experience in corporate risk assessment, and an ability to manage multiple projects simultaneously in a fast-paced environment.

RELEVANT EXPERIENCE

Investment & Development Office of Ras Al Khaimah (IDO), Ras Al Khaimah, UAE March 2025–Present
Legal Counsel

- Assist the organization in understanding its legal risk appetite and support in the development and implementation of legal policies and procedures across the IDO and IDO Group.
- Maintain corporate governance best practice across the IDO Group.
- Provide legal advice including drafting, reviewing and negotiating contracts related to investment, procurement of services and assets, employment etc. for the IDO and the IDO Group.
- Ensure adherence to applicable laws and regulations, international best practice standards, policies and procedures to safeguard the IDO and the IDO Group from material legal risk.
- Oversee the provision of legal and regulatory advice to minimize financial, legal and reputational risks.
- Keep abreast of new legislation and regulatory developments that may impact the IDO Group and advise the IDO Group on how to comply with such new legislation and regulations.
- Establish and maintain template standard documents for frequently used documentation.

PVcase, London, United Kingdom (remotely) November 2023–March 2025
Legal Counsel

- Provided expert legal advice on a wide range of legal matters including contracts, employment, finance, accounting, technology, corporate, and compliance matters across all company departments.
- Drafted, reviewed and negotiated commercial contracts, including procurement agreements, sales agreements, engagement letters, licensing agreements, and NDAs to protect the company's interests.
- Identified legal risks and developed strategies to mitigate them.
- Prepared research notes and other legal documents.
- Optimized and managed external counsel.
- Supported with corporate governance matters for the UK and US subsidiaries including drafted resolutions, POAs, and ensured statutory compliance.
- Developed, implemented and maintained company legal processes, policies, systems and best practices to ensure legal compliance across departments.
- Stood abreast of new laws and regulations in various jurisdictions.

Latham & Watkins LLP, London, United Kingdom March 2022–September 2023
Corporate Associate

- Advised companies and initial purchasers/underwriters in international securities offerings such as high-yield bonds, investment-grade bonds and equity transactions, as well as about best industry practices with respect to corporate governance.
- Drafted and negotiated commercial agreements.
- Conducted risk assessments in relation to public disclosures of corporate affairs during debt and equity offerings.
- Performed due diligence on large corporate transactions.
- Assisted enterprise and consumer legal clinic clients with issues related to business incorporation, intellectual property, contracts, data privacy, and software licenses.
- Prepared and delivered presentations to external and internal teams.
- Conducted client legal trainings.

AIG, London, United Kingdom September 2020–January 2022
D&O Underwriter – Commercial Institutions Financial Lines

- Analyzed, negotiated, and structured large corporate insurance policies for liability risks arising from boardroom practices, M&A, and ESG factors in the areas of directors and officers, crime, and employment practices.
- Assessed risk suitability through review of financial reports, capital structure, corporate governance policies, business strategy, regulatory interactions, public and private market activity, regular contacts with brokers, and review of claims history and company information
- Ensured contract certainty and compliance with key regulatory and risk management responsibilities such as audits, sanctions, AML, ESG factors, and financial crimes.
- Built and maintained strong relationships across the insurance market.
- Authored expert articles.



CONTACT

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LinkedIn

Nationality: Swedish

UAE visa status: Family visa

EDUCATION

William & Mary Law School (USA)

LLM, Business Law, GPA 3.9/4.0
August 2019 – May 2020

Queen Mary University of London, School of Law (United Kingdom)

LLB (Hons.), 1st Class Honours
September 2017 – July 2019

Mount Holyoke College (USA)

BA, Politics, GPA 3.7/4.0
August 2011 – May 2015

SKILLS

- M&A
- Contract review & negotiation
- Corporate law
- Risk assessment and mitigation
- Legal research and analysis
- Legal writing
- Due diligence
- Data privacy
- Policy drafting and review
- Expertise in US and UK employment law
- Cross-cultural communication
- Project management

LANGUAGES

Swedish (native speaker)

English (native speaker)

PROFESSIONAL LICENSES

Admitted to practice law in the State of New York, January 2023

M&A Certification Course, the London School of Economics, September 2024

Accenture, Prague, Czechia

June 2016–July 2017

Client Data Protection Lead

- As a part of my HR Specialist – Expatriates and Global Mobility position I served as the Client Data Protection Lead for a team of 55.
- Developed and maintained subject matter expertise in areas of European data security and protection laws and policies.
- Investigated, reported and coordinated incident responses to data breaches. Reviewed and updated internal documents and templates related to privacy and security.
- Collaborated with external stakeholders as directed.
- Conducted presentations and trainings to legal and non-legal stakeholders on information security and data privacy compliance.
- Managed the delivery of the full life-cycle of global mobility services and liaised with third-party payroll and tax providers on behalf of a multinational consumer goods client.
- Improved HR outsourcing processes leading to increased accuracy and time/cost reductions.
- Successfully completed Accenture's four-month Team Lead Traineeship.

Blank Rome LLP, New York City, USA

May 2015–May 2016

Litigation Paralegal

- Drafted and edited discovery requests, answers, deposition notices, affidavits, declarations and settlement agreements.
- Assisted at employment arbitrations, depositions and collective bargaining agreements.
- Maintained case deadlines file, coordinated docketing and reviewed documents.
- Analyzed and summarized depositions and created case chronologies.