

SHOBANA RENGANATHAN

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Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization. A suitable position within an organization where I can utilize the best of my skills and ability that fit my education. Skills and experience in a place where I am encouraged and permitted to be an active participant as well as make a virtual contribution to the development of the company.

Experience

- AI Aquba facilitates management** 2023 - 2025
Hr assistant
product uses, offer free samples and hand out flyers or merchandise. sales area with a dedicated display where potential customers will see the products.
- Thumbay hospital** 2021 - 2023
Administrative
Implemented filing systems for improved organization and retrieval of documents.
Developed knowledge of filing systems.

Education

Course / Degree	School / University	Grade / Score	Year
Bachelor of sociology	Miss college		2010
Tally and Ms office	Apollo computer Education		2011

Skills

- Decision making
- Problem solving
- Team work
- Adaptability
- Time management

Languages

- English
- Tamil
- Malayalam