

# AMINA SULEMAN

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I am writing to express my strong interest in joining the Dubai Foundation for Women and Children (DFWAC). As an experienced practitioner in the justice sector with over seven years of dedicated service in Australia, I am eager to contribute my skills and lived experience to your mission of supporting and protecting women and children affected by violence and abuse.

## OTHER LANGUAGES

### ARABIC

Fluent in Arabic (Sudanese and Egyptian Arabic), and intermediate in written Arabic communications

## WORK EXPERIENCE

**September 2023 – Current**

### FAMILY VIOLENCE PRACTITIONER, MAGISTRATES COURT OF VICTORIA

My role is to work closely with family violence respondents providing brief education on family violence and challenging behaviours and attitudes regarding healthy relationships and marital beliefs. Using motivational interviewing, respondents are encouraged to complete the Men's Behaviour Change Program and engage in safety plan to reduce risk to the affected family member and themselves.

#### *Professional Attributes and Skills Developed:*

- Convey specialist family violence concepts and court procedures to Respondents, staff, and stakeholders
- Work collaboratively with other professionals and stakeholders to meet client-related outcomes
- Conduct Court ordered assessments and refer Respondents to external ongoing support, case management services and programs to address accountability, behaviour change and other issues contributing to the risk of further family violence
- Provide information to Magistrates in relation to Respondents and the availability of appropriate services and programs
- Update internal case management and recording systems and prepare reports as required for management regarding services TRIM ID: CD/16/454161\* Page 2 of 3 provided
- Participate in delivering education for internal and external services where required

**February 2020 – September 2023**

### CASE MANAGER, RECONNECT PORGRAM, JESUIT SOCIAL SERVICES

My role is to provide individually tailored post-release support to high risk/complex needs and high-profile offenders, both men and women to address the individuals' transitional needs with a focus on rehabilitation and reintegration to prevent recidivism.

**August 2018 – November 2019**

### CASE MANAGER, INALA DISTRICT OFFICE, QUEENSLAND CORRECTIVE SERVICES

My role is to supervise clients subject to Community Based Orders (Probation, Parole and Intensive Correctional Orders). I complete agency specific assessments to identify clients' risks and criminogenic needs requiring intervention. With a focus of rehabilitation and community safety, clients are then referred to programs and services to address the underlining issues to promote integration and reduce recidivism rates.

***Other Relevant Duties include:***

- Court/Prosecutions Officer: this role includes prosecuting Contraventions of Community Based Orders (Probation, Community Service, and Intensive Correctional Orders); conduct a verbal or written Suitability Assessment; provide advice and recommendations to the court for interventions/ services that will maximise client's rehabilitation.

***Professional Attributes and Skills Developed:***

- Motivate and influence clients in the case management process; and model pro-social behaviours and draws on the strengths based approaches
- Apply evidence based practice in the case management
- Demonstrate empathy and understanding in case management
- Ability to manage individuals exhibiting challenging and complex behaviours
- Produce detailed reports and other standard documents in line with procedural guidelines
- Liaising with external organisations/ services for collaborative case management
- Enhanced my ability to work with clients from diverse backgrounds

## **EDUCATION**

### **2018 - BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE, GRIFFITH UNIVERSITY**

I completed a Bachelor of Criminology and Criminal Justice at Griffith University, GPA 6.0 (Scale 1-7, 7 being the highest).

## **QUALIFICATION/ TRAINING**

Certificate VI in Practitioner Development Program (Queensland Corrective Services).

Mental Health First Aid

Mastering Feedback and Difficult Conversation

Domestic Violence Practitioner Training

First Aid Certificate (including CPR)

## **REFERENCES**

### **ARUN LAKRA**

A/ Family Violence Practice Manager

Court Services Victoria

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### **TANYA WATERMAN**

Senior Case Manager (Mentor)

Queensland Corrective Services

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