

Alaa Kuku

School Counsellor- Career Adviser

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Determined School Counselor with success in helping students achieve educational goals and personal well-being. Talented in meeting the objectives of the counseling program by providing preventive education, advocacy, mediation and counseling to students. Sensitive to socioeconomic and cultural difference of students. Highly qualified Senior Admissions Advisor with experience supporting students' transition from high school to higher education. Excels at guiding students to make and meet academic goals. Takes pride in creating supportive environments and encouraging positive interactions. Proven professional and self-starter with excellent communication skills.

Work History

2017-06 - 2021-03

School Counselor

Australian International Academy , Kellyville, New South Wales

- Provided crisis intervention in response to emergencies, employing existing trust and rapport to deescalate situations.
- Delivered supportive and knowledgeable counseling to students with academic or personal concerns and achieved 90% success rate
- Collaborated with parents, school faculty and social workers to address problems and grow student success.
- Empowered students through counseling and delivered over 100 skill-building workshops
- Assisted high school seniors complete college applications and meet requirements necessary for graduation.
- Developed new student orientation programs to build excitement around transfer and enrollment.
- Planned and promoted career and employment-related programs and events such as career planning presentations, work experience programs and career workshops.
- Identified cases of domestic abuse or other family problems and encouraged students or parents to seek additional assistance from mental health professionals.
- Provided crisis intervention in response to emergencies, employing existing trust and rapport to deescalate situations

2016-06 - 2017-06

Career Advisor

Australian International Academy Strathfield, Strathfield, New South Wales

- Counseled clients one-on-one regarding current situation, desires, aptitudes, education and increased graduation rate by 15%
- Led workshops for job seekers to provide information on job searching, application completion and resume building.
- Developed work experience program to strengthen students' leadership skills which over 200 students took part in
- Planned, implemented, monitored and assessed classroom instructional program.
- Introduced special outreach programs to department chair in effort to increase institution's interest in community service.
- Met with parents to resolve conflicting educational priorities and issues.
- Increased graduation rate by 15%

2013-08 - 2016-05

Service Coordinator Supervisor

Afroz Family Day Care, Liverpool, New South Wales

- Investigated suspected cases of child abuse, neglect and exploitation.
- Maintained accurate records and full compliance with government regulations and agency guidelines.
- Managed caseload of up to 70 individuals and families.
- Ensure that recreation facilities are operated and maintained effectively and safely.
- Be familiar with legislation, policies, procedures and rules about sport, recreation and cultural activities, events and competitions.
- Record information on and prepare reports concerning community programs, costs, numbers of participants and equipment and facility use.
- Interviewed and evaluated clients, including conducting safety and risk assessments.

2013-08 - 2014-08

Early Childhood Educator

Future Scholars, Wethiral Park, New South Wales

- Promoted sensory development by providing access to different textures.
- Educated 20 students in foundational concepts such as shapes, numbers and letters.
- Established individualized instruction and support to meet personal needs of each child.
- Instructed students on interpersonal skills and increased basic emotional communication.
- Addressed behavioral and learning issues with parents.
- Performed sensory and perceptual-motor skills, language, cognition and memory development, by employing both traditional and modern educational strategies and techniques.
- Supervised group of 20 student teachers throughout semester



Accomplishments

- Redesigned the AIA's school counseling program to achieve state and local standards while aligning school objectives and initiatives.
- Counseled 150+ high school students in college exploration and career planning to successfully matriculate 95% in higher-education enrollment.
- Facilitated individual and group therapy counseling for identified to students ranging from Pre school to Year 12.



Skills

Mental Health Referrals

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Excellent

Career Event Planning

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Excellent

Behavioral Counseling

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Excellent

Special education

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Excellent



Education

2018-06 - 2022-06

Bachelor of Psychology: Psychology

ACAP - Sydney

2015-06 - 2017-06

Diploma of Counselling: Counselling

ACAP - Sydney



Languages

English

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Excellent

Arabic

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Very Good