

# SUZAN SYZDYKOVA

Jumeirah 1, Dubai, United Arab Emirates

+971522261995

suzannesyzdykova@gmail.com

## PROFILE

Motivated and globally oriented International Business graduate with strong analytical, communication, and cross-cultural skills. Experience across retail, client services, and care giving. Growing up between Lebanon and Kazakhstan has given me fluency in multiple languages as well as a deep understanding of Middle Eastern, Central Asian, and Russian cultures, allowing me to connect with diverse communities with ease. Technically proficient in Microsoft Office Suite, Adobe Premiere, and After Effects.

Parent Representative at my children's school, supporting communication, community engagement, and event coordination. Founder and organizer of Moms' Club in Kazakhstan and Dubai, where I curate activities, identify emerging trends, and bring mothers together through supportive and aesthetically curated initiatives. Known for strong communication skills, an eye for trends, and excellent taste in curating content and experiences. Seeking opportunities in *business development, marketing, project coordination, event organization, communication, care giving*, and roles focused on helping others.

## EMPLOYMENT HISTORY

❖ **Makeup Salesperson, Beautymania** ..... May 2015 — Aug 2015  
Aktobe

Assisted customers, managed sales processes, updated customer records, and contributed to store sales goals.

❖ **Independent Living Assistant, S.E. Brown Disability Services** ..... Jul 2016 — Oct 2016  
Paris

Supported my client with mobility, personal care, household tasks, and equipment handling.

## EDUCATION

❖ **Schiller International University, Paris & Tampa** ..... Jun 2025

*Bachelor of Science in International Business*

– Completed June 2025

❖ **School-Gymnasium #9, Aqtobe, Kazakhstan** ..... 2015

*High School Diploma*

❖ **Christian Teaching Institute, Sin El Fil, Lebanon** ..... 2004 — 2006

*Primary Studies*

## SKILLS

Cultural & Language Skills .....

Organizational & Project Skills .....

Communication & Interpersonal Skills .....

Technical Skills .....

Leadership & Community Building .....

Caregiving & Support Skills .....

## LANGUAGES

Arabic ..... *Highly proficient*      English ..... *Native speaker*  
Russian ..... *Native speaker*