

# HABIBA AL-KHATIB

OXFORD LAW GRADUATE WITH FIRST CLASS HONOURS  
UAE GOLDEN VISA HOLDER, NO SPONSOR NEEDED

## CONTACT

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Dubai, UAE

## EDUCATION

### BA Jurisprudence (Law) University of Oxford

2021-2024

Graduated with First Class Honours from the University of Oxford (Magdalen College) with a degree in Law. Excelled in Commercial, Property, Family, and Administrative Law.

### BA Biochemistry Imperial College London

2019-2020

Studied Biochemistry at Imperial College from 2019-2020, scoring among the top 5 in my year group for public exams.

### A-Levels

#### Dubai College, Dubai

2017-2019

A\*A\*A in Biology, Chemistry and Maths respectively, scoring the highest mark in the Middle East for Chemistry.

### GCSEs

#### Repton School, Dubai

2015-2017

8A\* and 2A, scoring the highest mark in the world for Arabic GCSE.

## LANGUAGES

English Fluent  
Arabic Mother Tongue  
Swedish Intermediate (B1)

## SKILLS

Use of legal databases like Lexis and Westlaw  
Contract Drafting  
Commercial Awareness  
Risk Assessment and Mitigation

## WORK EXPERIENCE

### Legal Intern, Majid Al Futtaim

Nov 2022–January 2023

- Reviewed and refined tenancy agreements and correspondence to ensure legal accuracy, consistent style and punctuation, and alignment with organisational risk standards.
- Conducted legal research, monitoring and summarising legal publications in UAE commercial, land and labour law.
- Observed negotiations between employees and former employees relating concerning statutory employment rights under UAE law. This taught me valuable skills in fact ascertainment of a case, as well as preventing relationship breakdown.

### Company Director, Girls in Charge Initiative Ltd

March 2020–Present

- Evaluated business development plans and recommended optimal legal structures to enable scalable, compliant growth and protect organisational interests.
- Drafted and reviewed constitutional documents, ensuring regulatory alignment and robust governance under the Companies Act 2006.
- Translated strategic international initiatives into clear partnership agreements, drafting key terms and managing contract execution to support over 35 commercial and education collaborations across 4 countries.
- Strengthened core in-house capabilities including contract drafting, risk assessment, cross-border compliance and stakeholder management.

### Global Public Keynote Speaker

2017–Present

- Delivered keynote addresses at major global forums including UNFCCC COP23, UN-Habitat World Urban Forum 9 and the L'Oréal-UNESCO For Women in Science Awards.
- Built strong relationships with government, industry and academic leaders, enhancing visibility and credibility across global platforms.

### Convenor, Youth, Resilience Frontiers, UNFCCC

June 2020–June 2023

- Established a formal youth engagement framework within UNFCCC Resilience Frontiers, strengthening structured input into global resilience policy and long-term strategic planning.
- Coordinated international partnerships with UNESCO Futures Literacy Lab and Futur.io, co-chairing panels and workshops at the Global Youth Forum for Climate Change and driving multi-stakeholder collaboration.
- Designed and delivered future foresight education programmes, equipping emerging leaders with practical tools to integrate economic, legal and environmental trend analysis into resilient business and policy strategies.