

Namrata Rajput

English Teacher | Middle Leader | Student Behaviour Head

namrata_rajput@yahoo.co.in

+971 58 176 8370 (UAE)

www.linkedin.com/in/dr-namrata-rajput-58a562126

+971 50 891 5952

(Whatsapp)

+91 98 712 76988

(India)

A dedicated educator with more than 16 years of experience fostering student learning and promoting an enriching classroom environment in both CBSE and IGCSE curriculum boards. To support, hold accountable and develop a team of tutors focusing on high standards of social, personal and academic development of students.

Profile Summary

- Accomplished teacher-leader with expertise in English instruction across UK, and Indian curricula, combining strong subject knowledge with innovative, student-centred pedagogy.
- Proven track record in behaviour management, pastoral leadership, and curriculum coordination, fostering inclusive, disciplined, and high-performing learning environments.
- Skilled communicator and mentor, dedicated to holistic student development, staff collaboration, and continuous professional growth.

Core Competencies

- Pedagogical Expertise
- Behaviour C Classroom Management
- Leadership C Coordination
- Pastoral Care
- Organisational C Analytical Skills
- Professional Growth
- Personal Attributes
- Communication C Collaboration
- Student Development

Academic Credentials

PhD (English) Mewar University, India	(2013 - 2023)	Bachelor of Education CCS University, India	(2010 - 2011)
Master of Arts (English Literature) Kanpur University, India	(1GGG - 2001)	Bachelor of Arts Delhi University, India	(1GG6 - 1GGG)

Professional Experience

❖ GEMS Winchester School Dubai, UAE

- Head of Behaviour Support s Secondary English Teacher** (Sept 2024 - present)
 - Develop, implement, and oversee the school's behaviour policy, ensuring consistency and fairness.
 - Monitor, analyse, and report on behaviour data, identifying trends and areas for intervention.
 - Work closely with Heads of Year, Inclusion Team, and SLT to support vulnerable or at-risk students.
 - Manage high-level incidents, ensuring timely resolution and effective communication with parents/carers and necessary stake holders.
 - Uphold and promote the ethos, values, and expectations of the school.
- Head of Year s Secondary English Teacher** (Sept 2021 - Aug 2024)
 - Responsible for the quality of learning for the whole year group and ensuring day-to-day tasks run smoothly.
 - Oversee behaviour, attendance, and punctuality, working closely with form tutors, parents, and external agencies where necessary.
 - Coordinate year group assemblies, enrichment activities, and student voice initiatives.
 - Work closely with the safeguarding and inclusion teams to support vulnerable students.

- Act as the first point of contact for significant pastoral or behavioural issues within the year group.
 - Running the school TEDx programme from 2023 - 2025.

- **English Coordinator s Secondary English Teacher** (Sept 201G - Aug 2021)
 - Lead, develop, and coordinate the English curriculum across Key Stages 3 to ensure progression, continuity, and alignment with assessment requirements.
 - Monitor and evaluate teaching and learning in English, providing feedback and support to colleagues.
 - Lead enrichment opportunities such as debating, drama, creative writing competitions, and reading initiatives.
 - Assess, record, and report on student progress, using data to inform planning and support.
 - Ran the Creative Writing Club for Secondary Students.
- ❖ **GEMS Our Own English High School Sharjah, UAE**
 - **Senior Middle School Teacher** (Jan 2016 - Aug 201G)
 - Plan, deliver, and review curriculum in line with CBSE guidelines, ensuring continuity and progression across grades 8-11.
 - Lead curriculum innovation, integrating modern teaching strategies, digital tools, and cross-curricular approaches.
 - Contribute to the development of schemes of work, question banks, and CBSE exam preparation materials.
 - Encourage participation in academic competitions, debates, Olympiads, and literary activities.
 - 80% or more of my class students received 90% and above in their Y10 board examinations.
- ❖ **GEMS Winchester School Dubai, UAE**
 - **Primary English Teacher** (2012 - 2015)
 - Plan and deliver engaging, creative, and differentiated English lessons in accordance with the UK curriculum.
 - Adapt teaching to meet the diverse needs of pupils, including SEND, EAL, and more able learners.
 - Maintain high expectations for achievement, behaviour, and presentation of work.
 - Integrate phonics, grammar, and spelling instruction appropriately to support literacy development.
 - Communicate regularly with parents through reports, meetings, and informal updates.
- ❖ **Salwan Public School, India**
 - **Primary English Teacher s Form Tutor** (2008 - 2012)
 - Plan, prepare, and deliver age-appropriate English lessons in line with NCERT/CBSE/ICSE curriculum guidelines.
 - Integrate creative strategies (storytelling, drama, poetry, ICT tools) to make English learning interactive and engaging.
 - Provide pastoral care, supporting students' emotional, social, and behavioural development.
 - Organise and participate in co-curricular activities such as debates, drama, elocution, or poetry recitals.
 - House Mistress and Head of Journalism club.

Awards s Certification

2025 - 2027 Educational Leadership License (Middle Leader)

Ministry of Education, UAE

2022 - 2024 Teacher License

Ministry of Education, UAE

2021 High Leverage Teaching Practice Certificate

Tellal, Dubai

2021 Principal's Award

GEMS Winchester School Dubai, UAE

Achievements

- TEDx Organiser for the past two years in GEMS Winchester School Dubai.
- Trip/Event organiser for KS3/4 as Head of Year.
- Research thesis on '*Teaching of English Language to Technical Students*' (Mewar University), 2023.

Key Skills

- ❖ Leadership
- ❖ Team management
- ❖ Event planning
- ❖ Flexibility
- ❖ Time management

Interests

Reading, Cooking and Travelling.

References

Mr. Matthew Lecuyer

Principal / CEO

GEMS Winchester School Dubai, UAE

matthewjames.l_wsd@gemsedu.com

Ms. Joanne Bell

Deputy Head Teacher Whole School (Children's Services)

GEMS Winchester School Dubai, UAE

joanne.b_wsd@gemsedu.com
